



## Loan Request Form

### INFORMATION ABOUT YOUR BUSINESS

Company Name:			
Street Address:			
City:	State:	Zip:	
Phone:	Fax:	Cell:	
Primary Contactperson:			
Email:	Website:		
Year Business Established:	Tax ID#		
Type of Entity:	<input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> LLC <input type="checkbox"/> Sole Proprietorship		
Number of Employees:	Existing FTE: _____	After this Financing: _____	Affiliates: _____
Type/Nature of Business:	Name of Franchise: _____ (if applicable)		

### PRINCIPAL OWNERS (Must account for 100% of the ownership of your business)

Full Legal Name	Title	% Owned	Active in company?

### LOAN REQUEST INFORMATION

Purchase Raw Land	\$	
Construction	\$	
10% Construction Contingency	\$	
Purchase Existing Building	\$	
Renovation/Remodeling	\$	
Purchase Equipment	\$	
Purchase Inventory	\$	
Debt Refinance	\$	
Closing Costs/Loan Expenses	\$	
Working Capital ( <i>must</i> attach detailed schedule)	\$	
Purchase Business	\$	
Other (Specify: _____)	\$	
Other (Specify: _____)	\$	
<b>Total Project Cost</b>	\$	
Less: Your Cash Injection	\$	
Less: Seller Financing	\$	
Less: Other (Specify: _____)	\$	
Less: Other (Specify: _____)	\$	
<b>EQUALS: Your Loan Request</b>	\$	

Who referred you to Civis Capital?	_____	
How will this loan benefit your business?	_____	
Who is the Insurance Agent for your business?	Name: _____	Phone: _____
Who is the CPA for the business ?	Name: _____	Phone: _____
Do you have an attorney for this transaction?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please provide attorney name/number:	Name: _____	Phone: _____
Does the subject business cash checks in excess of \$1,000 as a normal course of business?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>FOR LOANS INVOLVING REAL ESTATE:</b>		
Are you purchasing real estate using the subject loan?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, provide complete address:		
If yes, how do you plan to take title to the real estate?		
Who is the Title Company?		
Is there a survey available?		

Other information: